

SBU Board Meeting Minutes

Meeting held: 8/6/2018, Mercer Island Public Library

Board members in attendance: Ann, Ray, John, JC, Bill, Larry, Mike, Monty, Patti, Tim

1 SUMMARY OF MOTIONS

Ref	Motion	Moved By	Seconded By	Vote Result
20180806-1	Approval of July meeting minutes	Larry	Mike	Approved 10-0
20180806-2	Pursue July 5-7 as the Suntan Sectional 2019 date	Ray	Tim	Approved 10-0

2 SUMMARY OF ACTION ITEMS

2.1 ACTIONS CONTINUING (STILL OPEN)

Action	Assigned To
Designate a time before national board election submission deadline for board discussion of candidates	Ann
Provide an if/then designation for how Swiss Teams are to be run at our sectionals (to be approved by the board)	Eric for the Events Comm.

2.2 NEW ACTIONS

Action	Assigned To
Investigate CD options	Monty, John, Larry
Who is the DIC for Harvest? Tim will contact Arlene.	Tim
Preliminary Setup Crew for Harvest – Arrive at Bothell IUOE by 11am on the 14 th of September	Bill, Larry, Tim, Monty, Ann, Ray
Preliminary Teardown Crew for Harvest	Bill, Tim, Monty, Mike Ann
Need ~5 more volunteers for Harvest Teardown	Monty, Ann
Confirm the trailer is arranged for Harvest	Larry, Ann
Check with Sharon and Jeff on board preparations	Larry
Send notice via Pianola of Harvest sectional	JC
Larry will contact Susie to confirm date and price of Vasa Park for the Sweetheart Sectional. (\$3300 expected)	Larry
Create draft Sweetheart sectional flyer	JC

Action	Assigned To
Harvest chairs: Confirm timer operation and resolve during Harvest setup. Contact David in advance to see if we can arrange backup in case they don't work. Pre-charge the PA battery during setup. Check for spare bridgemate batteries during setup (with David or during setup). During teardown, keep the timers, partnership box, and display board out for the Fall NLM.	Monty, Ann
Create on-site checklist/packet for tournament chairs	Ann, Larry
Create overall chair responsibilities summary doc as reference for unit's tournament chairs	JC
Write-up on youth bridge camp results (possibly for SUN, Bulletin?)	Ann
Send a request for confirmation of candidacy to Steve Kasner and Eric Sieg	JC
Work with Bill & JC to confirm a videoconference option for the national board candidate discussion	Ann

3 SUMMARY OF AGENDA AND DISCUSSION

3.1 APPROVAL OF JULY MEETING MINUTES

Approved 10-0 (Motion 20180806-1).

3.2 FINANCIAL REPORT

Reviewed the latest financial report. Discussed investing some of the balance in a CD. Monty, Larry, and John took the action to investigate CD options.

3.3 PUBLICITY REPORT

Pianola is available to us again and will be used to publicize the remaining sectionals this year. Discussed flyer distribution for upcoming sectionals.

3.4 UPCOMING TOURNAMENTS

3.4.1 Harvest Sectional

For Harvest, we will need to set up by 11am on the 14th. The preliminary volunteers for setup are Bill, Larry, Tim, Monty, Ann, and Ray. For tear down on the 16th, preliminary volunteers are Bill, Tim, Monty, Mike, Ann, and Ray. [Later in the meeting, we discussed that ~5 more volunteers would be needed to have a speedy teardown.] Bill will cover partnership all weekend. Hospitality is ok per Ann. Larry will check with Sharon on boards. Discussed that many of prior site issues were resolved at the KO (janitorial closet, cart, etc.). Caddies have been arranged by Patti. Ann and Larry will confirm that the trailer is set. JC will send a notice via Pianola this week (held due to Pianola absence and timing of newsletter distribution).

3.4.2 Fall NLM (November)

We reviewed the Fall NLM draft flyer. Patti and JC will confirm the DIC with Arlene; ACBL website shows Jenni. We will need 2 teardown volunteers who can help move heavy tables, to be finalized at a future meeting.

3.4.3 Winter/Sweetheart (Feb 15-17)

Our confirmed location is Vasa Park. Larry will contact Susie to confirm date and price. (\$3300 expected). Ray and Mike volunteered to serve as chairs for this sectional. JC will try to get a draft flyer put together ASAP so we can approve at the 9/5 board meeting for distribution at the Harvest sectional. We expect adjustments to the tournament schedule vs. 2018 based on postmortem notes.

3.5 SUNTAN POSTMORTEM

Discussed email feedback and feedback from Matt (DIC). The Harvest chairs will need to work with David to confirm the operation of the unit's 2 timers as part of setup. It may have been a remote pairing issue. The PA battery also needs to be pre-charged. When the Harvest finishes, the timers need to be kept out of the trailer for use at the winter NLM, as does the partnership box and display board. We need to confirm whether we have spare batteries for bridge mates available.

We noted that there were a few misses on setup and closeout each day and agreed to create an on-site packet/checklist for chairs with setup notes, announcements (from Larry's previous document), "end of day" notes, and teardown notes. To be included: checking on and setting up timers, removing bridge mates on the evening before the Swiss, caddy payment is \$40 per session plus \$15 extra to stay for teardown to be paid by check by the unit, etc. Ann and Larry agreed to work on this doc.

We also noted that we should reference and create a "chair responsibilities" doc as a reference for overall chair responsibilities and ownership, including but not limited to confirming the TD in advance, being cognizant of the sanction status and number, and on-site checkin and checkout responsibilities. JC agreed to work on this doc.

We discussed whether the unit should have a few wraps/shawls and fans available for temperature extremes at sites. No action was taken.

3.6 SITE SELECTION COMM UPDATE

We discussed potential Suntan Sectional dates. Ray moved and Tim seconded motion 20180806-2 to pursue July 5-7, 2019 as the preferred date, pending site finalization. Our likely locations for Suntan are either Bothell (which we can't confirm until January) or Mercer Island Upper Commons, which John is continuing to pursue. John and Tim will discuss the preferred date with both locations in an attempt to confirm.

We discussed potential Fall sectional dates:

- 9/13-15
- 9/20-22 (5 days before Seaside)
- 10/11-13 (5 days off of Seaside)
- 11/1-11/3 (back to back with Whistler, ok for NLM but not open)
- 11/15-11/17

For the above dates, John will check with Kent. Tim will check with Bothell. The board discussed the benefits of November for the open over September for attendance (less likely to conflict with local sports and nice weather days, as well as potential weather hazards (e.g., snow).

3.7 YOUTH BRIDGE

SNGB sent a couple of kids to Atlanta. We did not get any report from SNGB on their results. The Bridge Camp had 18 kids (19 in 2017), aging 10-17. Ann reported that kids and parents had good feedback. The camp is working on setting up ways for kids to continue playing now that camp has ended. Ann will do a write-up for minutes & the bulletin.

3.8 D19 & SBU ELECTIONS

Pianola is being renewed, so no longer an issue with email blast. (Prior discussion topic)

3.8.1 SBU Elections

We have 5 positions open, one is a replacement that will be selected by the board and serve 2 years. We have 4 official candidates submitted. Patti, Mike, and Ray volunteered to serve as the election committee, including responsibilities to review and count ballots.

3.8.2 D19 Board Representative for Unit 446

There is question as to who is officially declared to run, although Steve Kasner and Eric Sieg may both consider themselves running. JC will send a confirmation note to Steve and Eric. Declarations are due by 9/30. Candidates are invited to speak to the board at our 10/10 meeting.

3.8.3 National Board Representative for D19

All 3 candidates will speak at Lynnwood Library, 10:30am-12:30pm, 8/25 (during the Lynnwood regional). Unit board members will receive an email ballot in roughly a week. We discussed options to record and/or stream the discussion for Alaska. Ann will reach out to Bill and JC for specific options.

3.9 BTU COMM UPDATE

No activity. Committee is tabled until next year and may be dissolved or re-scoped.

3.10 NEW BUSINESS

3.10.1 Duty Mentoring (Succession planning)

- Internet/website/mail learning party at JC's house, date TBD.
- Sites – custody of site list, tournament calendar needs to be passed to a new owner TBD. Tim agreed to train new owner.
- Hospitality – backup for Ann may come out of new board members
- Treasurer – Monty as backup.
- Tournament Coordinator – if Larry doesn't run, need him to train replacement.
- Partnership partner/backup – needed.
- I/N coordinator/chair – would be good to have a backup or new owner

3.10.2 I/N Regional

- Tabled, needs an owner and venue

3.10.3 New unit member survey – mainly pending time/availability to create it

- Topics: daylight vs. aft/eve (and does preference vary by time of year), preferences for unique events.
- Probably don't need to cover locations because our locations are limited anyways but dimensions of locations: Parking (free vs. paid), hospitality, session fees

3.11 NEXT MEETING

Wednesday September 5th 6:45pm at Ann & Ray's condo